

P.4. NATIONAL ARCHIVES OF THE PHILIPPINES

For general administration and support, and operations, as indicated hereunder P 676,155,000

New Appropriations, by Programs/Projects

	<u>Current Operating Expenditures</u>			
	<u>Personnel Services</u>	<u>Maintenance and Other Operating Expenses</u>	<u>Capital Outlays</u>	<u>Total</u>
A. REGULAR PROGRAMS				
General Administration and Support	P 18,714,000	P 64,075,000	P 489,113,000	P 571,902,000
Operations	<u>53,171,000</u>	<u>51,082,000</u>		<u>104,253,000</u>
GOVERNMENT RECORDS MANAGEMENT PROGRAM	32,148,000	22,563,000		54,711,000
GOVERNMENT ARCHIVES ADMINISTRATION PROGRAM	<u>21,023,000</u>	<u>28,519,000</u>		<u>49,542,000</u>
TOTAL NEW APPROPRIATIONS	P <u>71,885,000</u>	P <u>115,157,000</u>	P <u>489,113,000</u>	P <u>676,155,000</u>

Special Provision(s)

1. **Reporting and Posting Requirements.** The National Archives of the Philippines (NAP) shall submit quarterly reports on its financial and physical accomplishments, within thirty (30) days after the end of every quarter, through the following:

- (a) URS or other electronic means for reports not covered by the URS; and
- (b) NAP's website.

The NAP shall send written notice when said reports have been submitted or posted on its website to the DBM, House of Representatives, Senate of the Philippines, House Committee on Appropriations, Senate Committee on Finance, and other offices where the submission of reports is required under existing laws, rules and regulations. The date of notice to said agencies shall be considered the date of compliance with this requirement.

2. **Appropriations for Activities or Projects.** The amounts appropriated herein shall be used specifically for the following activities or projects in the indicated amounts and conditions:

New Appropriations, by Programs/Activities/Projects

<u>Current Operating Expenditures</u>			
<u>Personnel Services</u>	<u>Maintenance and Other Operating Expenses</u>	<u>Capital Outlays</u>	<u>Total</u>

REGULAR PROGRAMS**General Administration and Support**

General Management and Supervision	P	15,505,000	P	64,075,000	P	489,113,000	P	568,693,000
Administration of Personnel Benefits		<u>3,209,000</u>						<u>3,209,000</u>
Sub-total, General Administration and Support		<u>18,714,000</u>		<u>64,075,000</u>		<u>489,113,000</u>		<u>571,902,000</u>

Operations

GOVERNMENT RECORDS MANAGEMENT PROGRAM		<u>32,148,000</u>		<u>22,563,000</u>				<u>54,711,000</u>
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Training for Government Agencies on the Creation,
Maintenance, Disposal and Retirement of
All Government Records

18,560,000 16,817,000 35,377,000

Management of Transference of Records of All
Government Including those of Abolished Offices

9,544,000 5,424,000 14,968,000

Conduct of Research Studies, Promulgation of
Policies, Rules and Regulations on the Creation,
Maintenance, and Disposition of All
Government Records

4,044,000 322,000 4,366,000

GOVERNMENT ARCHIVES ADMINISTRATION PROGRAM

21,023,000 28,519,000 49,542,000

Maintenance, Preservation, Rehabilitation and
Servicing of Archival Holdings

21,023,000 28,519,000 49,542,000

Sub-total, Operations

53,171,000 51,082,000 104,253,000

TOTAL NEW APPROPRIATIONS

P 71,885,000 P 115,157,000 P 489,113,000 P 676,155,000

New Appropriations, by Object of Expenditures
(In Thousand Pesos)

Current Operating Expenditures**Personnel Services****Civilian Personnel****Permanent Positions**

Basic Salary 51,284

Total Permanent Positions 51,284

Other Compensation Common to All

Personnel Economic Relief Allowance 2,952

Representation Allowance 912

Transportation Allowance 912

Clothing and Uniform Allowance 861

Mid-Year Bonus - Civilian 4,274

Year End Bonus 4,274

Cash Gift 615

Productivity Enhancement Incentive	615
Step Increment	128
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Total Other Compensation Common to All	15,543
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Other Benefits	
PAG-IBIG Contributions	296
PhilHealth Contributions	1,245
Employees Compensation Insurance Premiums	148
Loyalty Award - Civilian	160
Terminal Leave	3,209
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Total Other Benefits	5,058
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Total Personnel Services	71,885
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Maintenance and Other Operating Expenses	
Travelling Expenses	3,597
Training and Scholarship Expenses	9,089
Supplies and Materials Expenses	14,577
Utility Expenses	10,445
Communication Expenses	7,415
Confidential, Intelligence and Extraordinary Expenses	
Extraordinary and Miscellaneous Expenses	198
Professional Services	920
General Services	31,237
Repairs and Maintenance	2,916
Taxes, Insurance Premiums and Other Fees	3,165
Other Maintenance and Operating Expenses	
Advertising Expenses	50
Printing and Publication Expenses	231
Representation Expenses	1,305
Transportation and Delivery Expenses	100
Rent/Lease Expenses	22,087
Membership Dues and Contributions to Organizations	40
Subscription Expenses	7,785
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Total Maintenance and Other Operating Expenses	115,157
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Total Current Operating Expenditures	187,042
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Capital Outlays	
Property, Plant and Equipment Outlay	
Buildings and Other Structures	480,000
Machinery and Equipment Outlay	5,545
Transportation Equipment Outlay	3,568
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Total Capital Outlays	489,113
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TOTAL NEW APPROPRIATIONS	676,155
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